

## Photo Release Form

Ginter Park United Methodist Church

1010 W. Laburnum Ave

Richmond, Virginia 23227

www.ginterparkumc.org

(804) 262-8651

I, \_\_\_\_\_, grant to Ginter Park UMC, its representatives and  
(Print subject name)  
employees the following rights in regard to its web site and any other publications it may distribute  
to the general public:

- The right to take and publish photographs or video of me and my property
  
- The right to publish compositions and/or art work created by me

I authorize Ginter Park UMC, its assigns and transferees to copyright, use and publish the same in  
print and/or electronically. I agree that Ginter Park UMC may use such photographs of me with or  
without my name and for any lawful purpose, including such purposes as publicity, illustration,  
advertising, and Web content.

I have read and understand the above. I have also read and understand the church's philosophy on  
publishing photographs and personal information included on the reverse side of this form.

Signature of Subject: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent or Guardian

(if under age 18): \_\_\_\_\_ Date: \_\_\_\_\_

Subject's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Why does Ginter Park UMC use this photo release form?**

At Ginter Park UMC, we are committed to protecting the privacy of our congregation members.

Photographs, addresses, phone numbers and other forms of personal information about our members is limited to internal publications that we distribute among other verified members. Examples of these internal publications include the church newsletter, the member photo album and directory, and various council and committee contact lists.

However, Ginter Park UMC also publishes information to the general public on its web site and a few unique documents used to recruit new members and promote our ministries. For these kinds of publication, we follow a firm set of guidelines to limit the personal information about any people included as subjects:

- Ginter Park UMC does not display any identifiable photographs of people on our web site or in any of our publications distributed to the general public unless a release form has been signed by the person(s) appearing in the photograph.
- Photographs of children are not published unless a similar release has been signed by a parent or legal guardian.
- For staff members, we may list names, email and office phone numbers because it is important that people be able to contact the staff through normal office channels.
- For adult members, we often list names of people who have been designated as contacts for groups or activities at church. We do not list their email addresses or phone numbers unless they have specifically given permission (or asked us).
- For non-adult members, we may list first names only, but no email addresses or phone numbers.